



THE COMMUNIQUÉ

Editor: Ann Surch

13 October 2016

No. 324

REPORT FROM THE BOARD

The regular monthly meeting of the Board of Directors was held on 04 October 2016.

EDUCATIONAL SESSION

Information from Catholic Health Alliance of Canada (CHAC) – Ms. Doré and Mr. Desnoyers summarized some of the sessions which they attended while at the CHAC Conference in May: Demythifying Palliative Care and End of Life; Caring Well Through the End of Life--Clinical and Cultural Leadership in Tumultuous Times; Catholic Health Care, Pope Francis and the Jubilee of Mercy; Dignity, Personhood and the Shifting Landscape of Palliative End-of-Life Care; and the Video “Alive Inside”.

CORRESPONDENCE

Thank You Card from Mrs. Charlene Andrews re Retirement – In this card, Mrs. Andrews thanks the Board of Directors for the retirement flowers received.

CHAIRPERSON'S REPORT

Governance Course – Mr. Desnoyers and Ms. Lalonde attended a very informative course on September 30th in Ottawa offered by the Governance Centre of Excellence covering “Essentials Certificate in Hospital Governance for New Directors”.

Sister Valade Celebrates Seventieth Jubilee – Sister Annette Valade will celebrate her 70th Jubilee of her Religious Profession later this month in Kingston. Board Members congratulated Sister Valade on such a remarkable achievement.

Auxiliary Seventieth Anniversary – Mr. Desnoyers was pleased to attend and bring greetings on behalf of the Board to the Seventieth Anniversary Mass and Celebration of the Auxiliary on September 22nd. He congratulated and thanked the Auxiliary for their continued commitment, hard work and generosity to the Centre.

REPORT FROM ADMINISTRATION

Mrs. Lafrance-Allaire's report included *Hospital Parking Attestation* (signed), Good News Item (Staff Barbecue), and Census data. Also discussed:

Sub-acute Capacity Planning – Work continues on this with the Champlain Local Health Integration Network (LHIN). On September 9th we received a draft report detailing the proposed *Hospital Service Accountability Agreement (HSAA)*. It identified 34 permanent beds with an Average Length of Stay (ALOS) of 8.7 years and 24 non-permanent beds with a target 90-day LOS. We have responded to the report, which prompted a visit from LHIN staff on September 21st at which discussions continued, and we explained the need for help from the LHIN to transition these permanent patients to Long-Term Care (LTC) if they meet the admission criteria.

The LHIN will forward the final version of the *HSAA Agreement* soon. Mrs. Lafrance-Allaire will meet with Ms. Chantale Leclerc, Chief Executive Officer of the LHIN, on October 5th to introduce herself and discuss this and other matters further.

In the meantime, Mrs. Lafrance-Allaire has been invited to join in the Sub-Acute Steering Committee.

Medical Assistance in Dying (MAID) – Further to information received from the Ontario Association of Non-profit Homes and Services for Seniors (OANHSS), at the recent Catholic Health Association of Ontario (CHAO) Conference, Mrs. Lafrance-Allaire learned from Mr. Ron Noble, President and CEO of the CHAO and Dr. Bell, Assistant Deputy Minister of Health, that nothing has been finalized re MAID and discussions are still underway.

Dr. Bell requested feedback from the Long-Term Care sector regarding End-of-Life Care and MAID.

Participants at the conference were urged by Dr. Neil Elford, Director of Spiritual Health, Mission and Ethics at Hotel Dieu Hospital and Providence Care in Kingston, to provide feedback to Dr. Bell, and to continue to follow the *Health Ethics Guide*.

More discussion and review will be done at our Centre's next Ethics and Mission Committee meeting.

QUALITY IMPROVEMENT (QI) / SAFETY COMMITTEE

Balanced Scorecard – Quarter 1 – Dr. Randlett reviewed the scorecard, noting that the Centre is meeting or exceeding most indicators. There are no outliers. Efforts continue and pain assessment education is ongoing.

Critical Incident Analysis 2015 – Efforts are being made to effectively reduce medications. In response to a question, Dr. Patel explained the benefits of “de-prescribing” for Long-Term Care / Geriatric residents as much as possible, in the best interest of the resident.

ETHICS AND MISSION COMMITTEE

Spiritual Care – Room Blessing/Memorial attendance has increased. Preparations are underway for Spiritual and Religious Care Awareness Week (October 17th to 21st) which will include daily activities including a Tea on October 18th at 2 p.m.

Palliative Care Committee – The *Palliative Care Booklet* is in the final stages of development. Learning Essentials to Palliative and End-of-life Care (LEAP) training is reflected in the booklet. A *Palliative Care Checklist* is being created to keep all departments informed of their role in the palliative process. Palliative policies are being reviewed. Palliative carts are being prepared and are almost ready to be supplied to the Nursing Houses. Annual staff education days will include a Palliative Care component.

COMPREHENSIVE PLANNING, FINANCE AND PERSONNEL RELATIONS COMMITTEE

Financial Statements – Both operations forecast a year-end surplus. The *Financial Statements* for the months ended 31 August 2016 were approved.

2017-18 Projected Hospital Funding – Based on preliminary calculations, MOHLTC funding for fiscal year 2017-18 could decrease by \$640,000 or more from the budgeted amount for 2016-17. This represents a 10 percent decrease in the total Ministry funding allocation. The calculation is based on a forecasting tool that the MOHLTC introduced this month. Administration will communicate with the Champlain Local Health Integration Network (LHIN) to confirm the estimate. Mrs. Roach has since sent a letter to Mr. Eric Partington of the MOHLTC, asking for a meeting with him.

Letter from Treasury Board Secretariat re Executive Compensation – This letter introduces the Executive Compensation Framework issued under the *Broader Public Sector Executive Compensation Act, 2014*. Hospitals must post their executive compensation programmes in accordance with the prescribed framework on or before 05 September 2017.

AUXILIARY REPORT

Mrs. Payette summarized her report including: The HAAO Ontario East Fall Conference will be held on October 19th at Hawkesbury District General Hospital, the HAAO Convention will be held on Nov. 7th and 8th in Toronto, on September 22nd a wonderful Mass and Wine and Cheese Reception was held to celebrate the Auxiliary's 70th Anniversary, casino trips continue and the Gift Shop remains busy.

EDUCATIONAL OPPORTUNITIES – The Centre's *Education Calendar* for October 2016 and Governance Educational Opportunities were circulated to the Board of Directors for information.

***The next regular Board of Directors meeting is scheduled for
Tuesday, 01 November 2016 at noon in the Boardroom.***