



THE COMMUNIQUÉ

Editor: Ann Surch

30 December 2016

No. 327

REPORT FROM THE BOARD

The regular monthly meeting of the Board of Directors was held on 06 December 2016.

Education: *Palliative and End-of-life Care Resource Booklet* - Mrs. McNally introduced this new booklet which will be a valuable resource for staff, should they receive questions from patients and residents. A goal of the Centre is to be a centre of excellence for Palliative Care for the City. Our Palliative Care Programme focuses on a caring, wholistic approach to Palliative Care.

CORRESPONDENCE

Thank You Card from Sister Valade -- In this card, Sister Annette Valade thanks the Board of Directors for the special cake presented to her prior to the last Board meeting, in celebration of the Seventieth Jubilee of her Religious Profession.

REPORT FROM ADMINISTRATION

Mrs. Lafrance-Allaire's report included Sub-acute Capacity Planning, Medical Assistance in Dying (MAID), Critical Incident Inspections, Director of Finance (Appointment of Mr. Stephen Davies), Staff Education, Evacuation Exercise, Good News Items (Volunteer Christmas Tea, Staff Education Day 2016 Agenda, Worklife Pulse Curling Bonspiel, Cornwall Community Hospital launch of their new electronic health record software called CERNER), our Pharmacy Accreditation on December 1st, Complex Continuing Care Sub-acute Care Beds. and Census data.

QUALITY IMPROVEMENT / SAFETY COMMITTEE

Balanced Scorecard – There have been much fewer WSIB claims this year. Great efforts are being made to reach all targets. The new *Quality Improvement Plan (QIP) for Long-Term Care* includes avoidable transfers to the Emergency Room and, moving forward, how we will monitor this.

QI Initiatives – Pharmacy and our physicians have begun the process of deprescribing expensive and contraindicated medications. As this initiative is being piloted by the Province in other homes in the Province, the Pharmacy and Therapeutics Committee felt that SJCCC should be proactive and initiate the process voluntarily.

Public Service Health and Safety Association Annual Inspection – This inspection, carried out annually, was recently completed. Our Centre scored a 95 percent compliance rate. The follow-up remedial action plan, along with the complete report, will be forwarded to the next QI/Safety Committee meeting.

ETHICS AND MISSION COMMITTEE

Corporate Policies – Four reviewed/revised policies were approved by the Board of Directors as a result of the enhanced Palliative Care Services offered at SJCCC: *Death with Dignity; Guidelines for Care at End of Life; Guidelines for Use of Advance Directives for Health Care Decisions; and Resuscitative Intervention for Care at End of Life.*

COMPREHENSIVE PLANNING, FINANCE AND PERSONNEL RELATIONS COMMITTEE

Financial Statements – The *Financial Statements* for the period ended 31 October 2016 were approved by the Board of Directors.

Balcony Roof Capital Project -- The balcony enhancements are in the process of prefabrication by the contractor. It is anticipated that this project will be completed in January 2017.

2017-18 Operating and Capital Budgets –The *2017-18 Hotel Dieu Hospital (Complex Continuing Care) Operating Budget* of \$8,713,704 with a surplus of \$3,895; and the *2017-18 St. Joseph's Villa (Long-Term Care) Operating Budget* of \$12,865,880 with a surplus of \$12,444; and the Five-year Capital Plan (2017-22) in the amount of \$240,000 of which \$60,000 is allocated for 2017-18 were recommended to the Members of the Corporation for approval by the Board of Directors.

2017-18 Hospital Accountability Planning Submission (HAPS) – Mrs. Roach explained that the *HAPS* is the budget put into Ministry format, which informs the *Hospital Service Accountability Agreement (HSAA)*. The narrative includes a request for help in meeting the target discharges required for the *Sub-acute Capacity Plan for Complex Continuing Care*. The Board of Directors approved the *2017-18 Hospital Accountability Planning Submission* as presented.

AUXILIARY REPORT

Mrs. Payette summarized her report including: the Volunteer/Student Christmas Tea, Casino Trips, and the Snowflake Bazaar on December 1st which was very successful.

FISCAL ADVISORY COMMITTEE

Operating Plan – The Fiscal Advisory Committee has reviewed and recommended the *Operating Plan for 2017-18* to the Board of Directors.

EDUCATIONAL OPPORTUNITIES – The Centre's *Education Calendar* for December 2016 and Governance Educational Opportunities were circulated to the Board of Directors for information.

***The next regular Board of Directors meeting is scheduled for
Tuesday, 10 January 2017 at noon in the Boardroom.***