



THE COMMUNIQUÉ

Editor: Ann Surch

24 February 2017

No. 330

REPORT FROM THE BOARD

The regular monthly meeting of the Board of Directors was held on 07 February 2017.

CORRESPONDENCE

Thank You Card from Giroux Family – In this card, family members thank the Board of Directors for the flowers sent to the funeral of Mrs. Judy Giroux, mother-in-law of Mr. Jason Laplante, Food Services Manager.

REPORT FROM ADMINISTRATION

Mrs. Lafrance-Allaire's report included Sub-acute Capacity Planning (statistics/update), Enteric Outbreak (concluded 12 January 2017), Letter from Minister of Health (to comply with Long-Term Care legislation; Compliance reviews will move to every two years for compliant facilities; signed by each member of the Senior Team), *Ontario Fire Code* (inspection of 18 November 2016 indicates compliance), Good News Item (large donation from spouse of former patient), and Census Data. Also discussed was:

Point Click Care (PCC) – Further to the details provided in her report, Mrs. Lafrance-Allaire noted that PCC "went live" yesterday in Long-Term Care. All is going well and over 1,000 entries were made yesterday, including some assessments. On 22 February 2017, representatives from PCC will be here to meet from 1000-1100 hours with the Pharmacist, the Director of Care, the Director of Nursing and Physicians to discuss Pharmacy integration.

QUALITY IMPROVEMENT / SAFETY COMMITTEE

Balanced Scorecard – The use of antipsychotics declined in the third quarter (Q3).

The Quality Improvement initiative for deprescribing continues. Results will be made available as more data becomes available to analyze.

In a general discussion, Dr. Foley noted that Health Quality Ontario monitors and provides feedback to physicians, allowing them to compare their prescribing practice with other physicians in the Province.

Public Service Health and Safety Association Annual Inspection – The full *Inspection Report* was circulated to the Committee prior to the meeting. The report was very favourable with an overall score of 95 percent. This inspection is required on an annual basis as part of the Centre's accreditation process. The *Action Plan* was also circulated. All items have been addressed and corrected.

ETHICS AND MISSION COMMITTEE

Corporate Policies – Two policies were approved by the Board of Directors with minor revisions: Corporate Policy #3-a-22 re *Guidelines for Medical-moral Consultations* and Corporate Policy #3-a-29 re *Guidelines regarding Sexual Intimacy*. The two policies will be sent to the Members of the Corporation for information.

COMPREHENSIVE PLANNING, FINANCE AND PERSONNEL RELATIONS COMMITTEE

Financial Statements – The *Financial Statements* for the periods ended 30 November and 31 December 2016 were approved by the Board of Directors.

Claims for Expanded Goods and Services Tax / Harmonized Sales Tax (HST) Rebate – St. Joseph's Villa has been approved for the HST expanded rebate. Effective December 2016, the Centre has been filing claims at the new HST rate.

Management Fiduciary Statement for December 2016; and for the months of July 2016 to November 2016 Inclusive – These were approved by the Board of Directors.

AUXILIARY REPORT

Mrs. Payette summarized her report including: the upcoming Genie Wish Draw and the Annual Meeting of the Auxiliary on March 16th.

PROFESSIONAL ADVISORY COMMITTEE

SJCCC Medication Management Initiative – An updated medication substitution list was circulated to the physicians but is not meant to be an automatic substitution of medication ordered for the patient. The physician always has the choice to substitute a patient's (trade name) medication with a less expensive (generic) medication option which is identified on the form. If a medication can be substituted for a less expensive alternative, Medical Arts Pharmacy will provide a copy of this form for the physician's signature.

Pharmacy Accreditation re Methadone Policy – One of the recommendations of the recent Pharmacy Accreditation is to have a Methadone policy in place. Physicians do not feel the need to have this in our environment; however, as this is a requirement for all hospitals in Ontario, Ms. Lemay will create a policy and in the event there is a patient requiring this therapy for withdrawal the policy would indicate that the physicians would consult an external physician who is qualified to prescribe and monitor the use of Methadone. Work to finalize the process and policy will continue by the Professional Advisory Committee.

Palliative Orders – This document was created with another facility's Pharmacy. The Professional Advisory Committee (PAC) was in agreement that these new orders were user-friendly and addressed the needs of our palliative patients. The PAC approved the orders and recommended them to the Pharmacy and Therapeutics Committee. The Palliative Care Committee has completed much work and it is important to educate our new residents/patients and families about our Palliative Care Programme.

EDUCATIONAL OPPORTUNITIES – The Centre's *Education Calendar* for February 2017 and Governance Educational Opportunities were circulated to the Board of Directors for information.

***The next regular Board of Directors meeting is scheduled for
Tuesday, 07 March 2017 at noon in the Boardroom.***