



## **THE COMMUNIQUÉ**

Editor: Ann Surch

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No. 332

### **REPORT FROM THE BOARD**

The regular monthly meeting of the Board of Directors was held on 07 March 2017.

### **CORPORATE SISTER LIAISON'S REPORT**

Sister Cuddihy noted that instillation of the new Board of Directors for Queen's Health Sciences Centre is proceeding quickly. Renovations are currently underway at the Mother House.

### **REPORT FROM ADMINISTRATION**

Mrs. Lafrance-Allaire's report included: PointClickCare and Point of Care (progress reports, integration of Pharmacy), Good News Item (thank you card re Lydia Johnson), and Census Data. Also discussed:

Sub-acute Capacity Planning – Although there were five vacant beds last week, all restorative beds are occupied as of today. Our Patient Flow Coordinator has begun developing relationships with other hospitals including the Ottawa Hospital and we continue to increase patient flow and community access to rehabilitation and restorative services. In 2017-18 the Average Length of Stay target will be 90 days. Good News Stories outlining the successes of some of these patients are being written by Mrs. Menard, Community Engagement Officer.

Long-Term Care Service Accountability Agreement (LSAA) – Schedule E re Form of Compliance Declaration is an annual requirement under the LSAA with the LHIN. Mrs. Lafrance-Allaire declared that St. Joseph's Continuing Care Centre is in compliance with the requirements. The Board of Directors approved the signing of the *LSAA Declaration of Compliance* as presented.

Health and Safety Policy – The Senior Leadership Team has reviewed this policy and no changes are recommended. The Board of Directors approved the policy as reviewed.

Management Goals 2016-17 – Progress Report – Mrs. Lafrance-Allaire reviewed the progress for the current year's management goals. After brief discussion, it was agreed that a Strategic Planning Session for the Board should be held in the fall, after the induction of the new Board Members. Dr. Stewart and Mr. Levangie of Catholic Health International will be asked to attend.

Physicians' Discharge Orders for (Our) Newly-admitted Patients – Much work has been done by Mrs. MacInnis with Cornwall Community Hospital, for a much-improved, consolidated and reconciled medication list for new patients being admitted here. Our Patient Flow Coordinator ensures that appropriate patients are admitted to our care.

COMPREHENSIVE PLANNING, FINANCE AND PERSONNEL RELATIONS COMMITTEE  
Balcony Roof Capital Project – There has been a delay in this project caused by engineering work. The balconies are now expected to be installed before the end of March.

Claims for Expanded Goods and Services Tax (GST) / Harmonized Sales Tax (HST) Rebate – We have received HST recoveries for the period to 31 March 2009, including interest.

Financial Statements – Ms. Doré reviewed the *Financial Statements* and responded to questions. There were no items of concern. The Board of Directors approved the *Financial Statements* for the period ended 31 January 2017 as circulated.

Management Fiduciary Statement – The Board of Directors approved the *Management Fiduciary Statement for January 2017*.

#### AUXILIARY REPORT

Mrs. Payette summarized her report including: the Genie Wish Draw (winners were Finance and Administration, and Food Services Department), Donation to Lights of Hope, Casino Trips, Gift Shop Update, Annual General Meeting (on March 16<sup>th</sup>), and Garage and Bake Sale (on May 6<sup>th</sup>).

#### PROFESSIONAL ADVISORY COMMITTEE

2017 Medical Staff Reapplications – The Board of Directors approved the reappointment of the following physicians to the Medical Staff for 2017 with the privileges previously held: Drs. Bazile, Foley, Patel and Reen.

#### GOVERNANCE COMMITTEE

Board of Directors Vacancy – The Board of Directors recommended to the Members of the Corporation the appointment of Ms. Brenda Petersen to the Board of Directors.

Executive Compensation Programme – An Executive Compensation Programme for our hospital must be in place by 01 September 2017, but must be posted by 01 August 2017. The Ontario Hospital Association webinar scheduled for 10 March 2017 will provide more information.

EDUCATIONAL OPPORTUNITIES – The Centre's *Education Calendar* for March 2017 and Governance Educational Opportunities were circulated to the Board of Directors for information.

***The next regular Board of Directors meeting is scheduled for  
Tuesday, 04 April 2017 at noon in the Boardroom.***