



THE COMMUNIQUÉ

Editor: Ann Surch

20 April 2017

No. 335

REPORT FROM THE BOARD

The regular monthly meeting of the Board of Directors was held on 04 April 2017.

SPECIAL PRESENTATION - RETIREMENT OF MRS. ANITA ROACH

Mrs. Roach, former Director of Finance and Administration, recently retired after 12 years with the Centre. Mrs. Lafrance-Allaire thanked Mrs. Roach for her dedication and hard work over the years. Mr. Desnoyers presented Mrs. Roach with a gold necklace with a Celtic cross pendant. Cake was enjoyed by all. Mrs. Roach thanked the Board of Directors for the gift and the rewarding years she has had at St. Joseph's Continuing Care Centre.

NEW BOARD MEMBER

Mr. Desnoyers welcomed Ms. Brenda Petersen to the Board of Directors.

BUSINESS ARISING FROM THE MINUTES

Membership Response to Board Request re 2017-18 Operating and Capital Budgets -
Written confirmation has been received from the Members of the Corporation that the *2017-18 Operating and Capital Budgets* were approved as recommended by the Board of Directors.

CORRESPONDENCE

Thank You Card from Ms. Leanne Bolton and Family re Death of Her Husband Ronald and Father-in-Law Bill – This card was noted by the Board of Directors.

REPORT FROM ADMINISTRATION

Mrs. Lafrance-Allaire's report included PointClickCare and Point of Care (progress report, opens up communication, streamlines charting, celebrations being held as each floor comes on board), Sub-acute Capacity Planning (data), and *Hospital Service Accountability Agreement (HSAA) Extension to 31 March 2018*, and Good News Item (story of Mrs. Eileen Beaudette). Also discussed:

Bursary Initiative – Over the last few months, the Leadership Team has been studying the concept of Transformational versus Transactional Human Resources (HR). The Team brainstormed and identified a series of actions that would transform HR endeavours at the Centre. The Bursary Initiative will see the Centre offer annually to the four Roman Catholic Secondary Schools in the City of Cornwall a bursary of \$250 each to encourage students and potential employees to pursue post-secondary studies in health care. Recipients will be selected by the school. Presentation of the award will be made at graduation by Mrs. Lafrance-Allaire or another member of the Senior Team. Other transformational practices initiated this year have been sending each employee a birthday card; and decorating doors in the Houses.

Complex Continuing Care (CCC) Census – In response to a question, Mrs. Lafrance-Allaire explained that Long-Term Care beds have remained vacant due to the Community Care Access Centre (CCAC) being unable to fill them. Mrs. Lafrance-Allaire was asked to seek an explanation from the Local Health Integration Network.

QUALITY IMPROVEMENT / SAFETY COMMITTEE

Safety re Crosswalk – The City has indicated that this project will be completed after the spring thaw.

Balanced Scorecard – Dr. Randlett reviewed the 2016-17 third quarter (Q3) results since the last scorecard. Good efforts are being made to stay within the budget. Dr. Randlett explained the correlation between the rise in falls and the decrease in use of restraints. Our Centre is within the Ministry of Health and Long-Term Care expected ranges for all categories.

Mr. Desnoyers requested that the Provincial Average be included on future scorecards. This will be done, and future reports will reflect all quarters for comparative purposes.

Dr. Patel noted that the provincial target is for zero restraints and this will result in an increase in falls. Use of antipsychotic drugs is decreasing. This could also impact the falls rate.

COMPREHENSIVE PLANNING, FINANCE AND PERSONNEL RELATIONS COMMITTEE

Balcony Roof Project – Severe weather has delayed this project. However, the balcony roof is expected to be substantially complete soon.

Management Fiduciary Statement for February 2017 – This was approved by the Board of Directors.

Vacation Accrual – Current practice is to allow staff to take vacation during the year, as it is earned. A transition to this more current practice will occur over the next few years.

Financial Statements – Mr. Desnoyers explained the new format for the financial statements. There is now a narrative at the beginning, explaining results and/or variances. The new layout of the statements reflects the following: Actual for the Month, Budget for the Month, Variance, Actual for the same month one year ago, and the Variance between years, in addition to the information previously included. Senior managers are now being given the opportunity to review the statements before they are presented to the Finance Committee. The Board of Directors approved the *Financial Statements for the Eleven Months Ending 28 February 2017* as presented.

AUXILIARY REPORT

Mrs. Payette summarized her report including: the Auxiliary's Annual Meeting, Slate of Officers for 2017-18, Donation of \$30,000 to the Centre, Spring Conference on April 19th in Perth, Upcoming Casino Trips, and Garage Sale on May 6th.

PROFESSIONAL ADVISORY COMMITTEE

Medical Staff Reapplication – The Board of Directors approved that Dr. Laferriere be reappointed to the Medical Staff for 2017 as a member of the Active Staff.

EDUCATIONAL OPPORTUNITIES – The Centre's *Education Calendar* for April 2017 and Governance Educational Opportunities were circulated to the Board of Directors for information.

***The next regular Board of Directors meeting is scheduled for
Thursday, 18 May 2017 at noon in the Boardroom.***

NOTE: The Annual Meeting will also be held on that day.