



THE COMMUNIQUÉ

Editor: Ann Surch

14 June 2017

No. 336

REPORT FROM THE BOARD

The regular monthly meeting of the Board of Directors was held on 18 May 2017. The Annual Meeting of the Board was held immediately before the regular meeting (see Governance Committee section).

BUSINESS ARISING FROM PREVIOUS MEETING

Local Health Integration Network (LHIN) / Bed Assignments (Update) -- Mrs. Lafrance-Allaire has communicated directly with LHIN staff and within two weeks our occupancy improved to 100 percent. We will continue to keep the LHIN informed of our situation.

Quality Improvement Plans (QIPs) 2017-18 – Complex Continuing Care (CCC) and Long-Term Care (LTC) – The Board of Directors approved the *Balanced Scorecard and QIPs for CCC and LTC for 2017-18*.

CORPORATE SISTER LIAISON'S REPORT – Sister Cuddihy noted that celebrations marking the 375th Anniversary of the Founding of Montreal commenced with a Mass at Notre Dame Basilica yesterday. This was attended by four Religious Hospitallers of St. Joseph (RHSJs) from Kingston. There is an excellent historical exhibit of the founding of Montreal at the RHSJ Museum in Montreal.

REPORT FROM ADMINISTRATION

Mrs. Lafrance-Allaire's report included PointClickCare® and Point of Care Update (now operational throughout the facility), *H-SAA Amendment 2017-18 Health Funding Reform* (covered in the Finance Committee minutes of 10 May 2017), Good News Story (Catholic Health International Volunteer Excellence Award presented to Mrs. Pauline Taillon), and Census Data. Also discussed:

Organizational Accountability Report – Catholic Health International (CHI) has requested that all Boards complete by consensus on a yearly basis the *Organizational Accountability Report*. This was completed by the Board and the completed report will be submitted to CHI.

QUALITY IMPROVEMENT (QI) / SAFETY COMMITTEE

QI Initiatives – Work is being done to capture real time data regarding avoidable Emergency Department (ED) visits as this is a process which was identified for improvement in our *QI Plan*.

Safety re Crosswalk – The crosswalk has been electrified and will be operational any day. This was an initiative of the Residents' Council.

COMPREHENSIVE PLANNING, FINANCE AND PERSONNEL RELATIONS COMMITTEE (CPFPRC)

Balcony Roof Capital Project – This project has been completed.

Management Fiduciary Statement – The *Management Fiduciary Statement for the month of March 2017* was approved by the Board of Directors.

Statement of Administrative Responsibility – This statement describes the roles of Administration and the Audit Committee with respect to year-end financial statements. The statement was approved by the Board of Directors at the Annual Meeting and referred to the Members of the Corporation for information.

Draft Audited Financial Statements – These were presented and recommended for approval at the Annual Meeting.

Audit Findings Report – This document was approved by the CPFPRC and referred to the Board of Directors and Members of the Corporation for information.

AUXILIARY REPORT

Mrs. Payette summarized her report including: Garage Sale on May 6th where approximately \$1,400 was raised, Casino trips continue, Spring Conference in Perth on April 19th attended by four Auxilians, HELPP Tickets, and new volunteer in the Gift Shop.

GOVERNANCE COMMITTEE -- In preparation for the Annual Meeting, the Committee made recommendations regarding appointment and reappointment of Directors including Officers (Mr. Paul Desnoyers, Chairperson and Ms. Valérie Doré, Vice-chairperson), and Ex-officio Members. There were no changes to Board Committees. These recommendations were subsequently recommended at the Annual Meeting to the Members of the Corporation for approval. Annual reports from the Chairperson, Executive Director, and Medical Directors Dr. Patel and Dr. Foley were also presented, approved and forwarded to the Members of the Corporation.

Executive Director's Performance Appraisal – This electronic process will be initiated by Catholic Health International (CHI).

EDUCATIONAL OPPORTUNITIES – The Centre's Education Calendar for May 2017 and Governance educational opportunities were circulated to the Board of Directors for information.

***The next regular Board of Directors meeting is scheduled for
Tuesday, 20 June 2017 at noon in the Boardroom.***